

Jackson Township Board Meeting Minutes

January 14, 2021

5244 S. Haasetown Road, Morgantown, IN

7:00pm

Present:

Bill Witt

Shawn Zupancic

Tom Carter

Mark Sighting

Clinton Chapman

Absent:

Jason Allen

Minutes from the September 24 meeting were reviewed and accepted. There was a motion made by Mark Sighting to accept the minutes as read and Tom Carter seconded. Voted on and passed 2-0.

There was a motion made by Mark Sighting to keep same officers for the Jackson Township Board as last year, which would be Tom Carter as president and Jason Allen as secretary. Tom Carter seconded and the vote passed 2-0.

The 2021 Firefighting Service Contract was presented by Clinton Chapman, the Morgantown Volunteer Fire Department Chief. He stated that the price and the contract were the same as last year with a \$40,150 payment in June and \$40,150 payment in December. There was a motion made by Mark Sighting to accept the contract as presented and Tom Carter seconded. Voted on and passed 2-0.

The 2021 Nepotism in Employment Resolution and Nepotism in Contracting Resolution were reviewed. There was a motion made by Mark Sighting to accept the nepotism standards, Tom Carter seconded. Voted on and passed 2-0.

The 2021 Travel Policy was reviewed. There was a motion to accept the Travel Policy by Mark Sighting and seconded by Tom Carter. Voted on and passed 2-0.

The 2021 Internal Control Resolution was reviewed. There was a motion to accept the Internal Control Resolution made by Mark Sighting and seconded by Tom Carter. Voted on and passed 2-0.

Bill Witt presented the 2021 Office Rental Agreement to the board. A motion was made by Mark Sighting to accept the agreement and seconded by Tom Carter. Voted on and passed 2-0.

Bill Witt presented the Conflict of Interest Form concerning the rent of the office being paid to Bill Witt to the board. No signatures needed and no vote needed.

The 2021 Assistance Guidelines were reviewed and Mark Sighting made a motion to accept the guidelines and it was seconded by Tom Carter. Voted on and passed 2-0.

The 2021 Salary Resolution, form 17, was discussed and stated that salaries would remain the same as last year. A motion was made by Mark Sighting to accept the resolution and seconded by Tom Carter. Voted on and passed 2-0.

Tom Carter reviewed and approved Township Bank Reconciliation paperwork for months September through December 2020.

Debit Card Policy was discussed. Tom, Mark and Bill all agreed that the policy should be written up to include that the debit card associated with the township should never be used without prior board approval in writing. Mark Sighting made a motion to write debit card policy guidelines and it was seconded by Tom Carter. Voted on and passed 2-0.

Clinton Chapman presented a report concerning the Morgantown VFD. He stated that there were 333 calls for the VFD in 2019 and 350 calls for 2020. He also asked board if the township would be willing to purchase 12 units of the Seek & Reveal Fire Thermal Imaging handheld camera from Municipal Emergency Services (MES). The units typically cost \$799/unit but are on discount for \$526/unit. Total of \$6312 for 12 units out of Cumulative Fire Fund would leave fund at \$28605. There was discussion on uses, warranty, and if the batteries were rechargeable. Township would need to look into whether additional appropriation would be needed. Mark moved to purchase 12 units if the price could be locked in at the \$526/unit and if it the units included a warranty. Tom seconded motion. Voted on and passed 2-0.

A motion to adjourn the meeting was made by Mark Sighting second Tom Carter, voted on and passed 2-0.

Meeting adjourned at 7:50pm.