

Jackson Township Board Meeting Minutes

January 9, 2025

5244 S. Haasetown Road,

Morgantown IN 46160

Called to order 7:00 pm

Present: Bill Witt Luke Zupancic
 Tom Carter Clinton Chapman
 Jason Allen Shawn Zupancic
 Mark Sighting

Motion was made by Mark Sighting to approve the October 17, 2024 minutes, seconded by Tom Carter, passed 3-0.

Motion was made by Mark Sighting to elect Tom Carter as president, seconded by Jason Allen, approved 2-0.

Motion was made by Mark Sighting to elect Jason Allen as secretary, seconded by Tom Carter, approved 2-0.

The 2024 Investment Statement was reviewed by board.

Motion was made by Mark Sighting to approve the 2025 Contracting Nepotism Policy, seconded by Tom Carter, approved 3-0.

Motion was made by Mark Sighting to approve the 2025 Employment Nepotism Policy, seconded by Tom Carter, approved 3-0.

The certification of the 2024 Nepotism Policy was signed.

Motion was made by Mark Sighting to approve the 2025 Salary Resolution, seconded by Tom Carter approved 3-0.

Motion was made by Tom Carter to approve the 2025 Internal Control Policy, seconded by Jason Allen, approved 3-0.

Motion was made by Tom Carter to approve the 2025 Reasonable Office Rent Policy, seconded by Jason Allen, approved 3-0.

Motion was made by Tom Carter to approve the 2025 Rental Agreement, seconded by Jason Allen, approved 3-0.

Motion was made by Jason Allen to approve the 2025 Travel Policy, seconded by Tom Carter, approved 3-0.

Motion was made by Jason Allen to approve the 2025 Capital Assets Policy, seconded by Mark Sighting, approved 3-0.

Motion was made by Mark Sighting to approve the 2025 Inventory List, seconded by Jason Allen, approved 3-0.

Motion was made by Jason Allen to approve the 2025 Assistance Guidelines, seconded by Mark Sighting, approved 3-0.

Motion was made by Mark Sighting to approve the 2025 Investment Policy, seconded by Tom Carter, approved 3-0.

Motion was made by Tom Carter to approve the 2025 Personnel Policy, seconded by Jason Allen, approved 3-0.

Motion was made by Mark Sighting to approve board resolution to transfer fire funds to fire territory funds, seconded by Jason Allen, approved 3-0.

New Business

- Required recording of board meetings starting July 1, 2025. Equipment needed and requirements for viewing still to be determined by state.
- Redistricting of Indiana Townships discussed.
- Next board meeting to approve AFR to be February 13, 2025.

Motion was made by Jason Allen to adjourn the meeting, seconded by Tom Carter, approved 3-0.

Adjourned 7:45pm

Minutes Approved this _____ day of _____, 2025.

Tom Carter _____

Jason Allen _____

Mark Sighting _____